

## **School Fees Policy**

Gecko Garden School runs from August to May or June and is divided into 4 terms. Summer school is an optional program with separate fees.

- 01. A one-time, enrollment fee must be paid to secure a child's place at Gecko Garden School. If the enrollment fee has not been paid, the child cannot start school.
- O2. For existing students, parents must secure their child's place for the following school year by paying the annual capital fee before the end of term 4. For new students, the annual capital fee must be paid before the start of the new term. The capital fee for children who join in terms 2, 3 or 4 will be prorated by term.
- 03. The full quarterly tuition fees must be paid before the start of the new term. New students joining after a term has started will have their tuition fees prorated based on their starting week.
- 04. There is a late payment fee of \$30 per week that tuition and/or capital fees are overdue.
- 05. If the tuition fee, capital fee and any late payment fees have not been paid by the end of the 4th week of term, the child will no longer be allowed to attend Gecko Garden School and his or her place will be given to a child on the waiting list.
- 06. Families who have more than one child enrolled at Gecko Garden School receive a 5% discount on tuition fees for the second and any subsequent children.
- 07. A late pick up fee of \$5 for every 30 minutes will apply and be invoiced at the end of each term for every occasion that a child/children have been picked up late from school.
- 08. All school fees are non-refundable.
- 09. Any special requests in terms of fees must be submitted in writing to the Administrative Director with supporting documents.

\*This policy was updated on 19 January 2024. Gecko Garden School reserves the right to change these terms at any time.